

**CITRUS COUNTY TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
REGULAR MEETING MINUTES  
June 10, 2015**

**The Citrus County Transportation Board met on Thursday, June 10, 2015 at 10:40AM. at  
the Citrus County Transit Center, 1300 S Lecanto Hwy, Lecanto, FL. 34460**

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**A. CALL TO ORDER**

The meeting was called to order at 10:40am by Commissioner Joe Meek.

**B. OATH OF OFFICE**

Oath of Office administered by Becky Ear to the following: Tracy Tronco, Dominic Christofaro, Andrew Singer and Brenda Chrisman.

**C. ROLL CALL**

**Board Members Present:**

Joe Meek	Chairman
Dominic Christofaro	Elder Citizens Representative, Vice Chairman
Robert Telese	Citizen Advocate System User 2 <sup>nd</sup> Vice Chairman
Samuel Dininno	Military Veterans
Ginger West	Citrus County Resource Center
Brenda Chrisman	CareerSource Citrus Levy Marion
Andrew Singer	Agency for Health Care Administration
Tracy Tronco	FDOT

**Board Member(s) Absent:**

Shannon Heathcock	Dash Transport
Stephen Brown	Disabled Citizen
Donna Moran	Local Medical Community Representative
Kelly Kell	CC Department of Community Services, Court Alternatives Supervisor
Melinda Jordan	Vocational Rehabilitation Services, Department of Education
Nancy Blythe	Citrus County Schools

**D. ELECT A VICE CHAIRPERSON**

***Motion by Tracy Tronco, seconded by Andrew Singer, to appoint Dominic Christofaro as Vice Chairman of the Citrus County Transportation Disadvantaged Coordinating Board.  
Motion carries unanimously.***

Robert Telese suggested that we nominate a second Vice Chairperson. The Board agreed.

***Motion by Andrew Singer, seconded by Samuel Dininno, to appoint Robert Telese as second Vice Chairman of the Citrus County Transportation Disadvantaged Coordinating Board.  
Motion carries unanimously.***

#### **E. OPEN TO THE PUBLIC**

Terri Garrity from Terri's Taxis expressed his support for discontinuing Saturday service stating he will provide service for those affected by this at 50% of his regular fare and asked for a list of those people. He also expressed his appreciation for Citrus County Transit and staff.

Robert Telese commented that the main reason we voted for Saturday service last year was for those who work retail. It's easy to say I can't work one day on the weekend but when you say you can't work weekends you are at the bottom of the list.

Dominic Christofaro spoke about his feelings on Saturday service.

Tracy Tronco expressed her feelings on Saturday service stating a lot of individuals become complacent with advocating for their own needs. When there is something put into place and they don't use it the appearance is that there is no need for it. Then when they are looking to cut funding they look where no one is tapping into. Citrus has been moving forward and making a landmark and instead of moving backwards we should be continually moving forward having public involvement opportunities so that the citizens become knowledgeable about what is available.

Mr. Christofaro asked if anyone was consulted before they made that decision. Mr. Frye said yes, they consulted us. We were asked to make a 5% cut and this is the recommendation that we, as staff made. We did have a Public Hearing on this also.

Stella Clayton-Stem spoke about Saturday Service stating she would like to have extended service in the future. Mr. Frye asked if she was referring to Ocala and Ms. Stem said yes.

Lois Bennin commented that she would like to see us go to Ocala to the Social Security Office. She also stated her concerns on getting to the movie theater as well as the transit office phones turning off at 4pm. Mr. Frye addressed her concerns.

#### **F. REGULAR BUSINESS**

F1 Approval of Minutes of April 2, 2015 TD Meeting

***Motion by Andrew Singer, seconded by Robert Telese, to approve the minutes from the April 2, 2015 TD Meeting.  
Motion carries unanimously.***

F2 TD Board Membership Updates / BOCC approvals

Informational purposes only.

F3 Quarterly Statistics / Quarterly Progress Report

Mr. Frye read over the statistics pointing out the bus pass system for qualified users. Transportation Disadvantaged pays us \$35 a month per bus pass per user. Our unduplicated head county has been between 200 – 240 passengers times \$35. This produces monthly revenue in excess of \$7,000. We are trying to limit the amount of money we handle without sacrificing revenue. This is one of the things we've implement to do that.

Mr. Frye asked if there were any questions. There were none.

F4 Citrus County Transit Manuals

Mr. Frye we've provided a large amount of information to the board for review. If there are any changes you would like to implement before we go to final production please let us know. There were none.

F5 Holiday Service

Mr. Frye said in response to a question from the Board; there are 11 Holidays and the cost to run on those days would be twice the expense with our overtime and union agreement to provide service on those days.

F6 Transit Development Plan (TDP)

Mr. Frye said the TDP was submitted to our County Commission, signed by Tindle Oliver, Inc. Now that we have changed our status, we are part of the Hernando / Citrus MPO; we must develop a Transportation Development Plan that takes us into the future. The TDP is a suggestion, is a model, it is not a mandate. The County Commission can take and adjust this any way they want. There is a lot of individual choice as to how this is implemented. In the near future, we would like to develop a 5<sup>th</sup> route on our Deviated Fixed Route and double the frequency. At a later time I will give you an updated map and ask for suggestions.

#### F7 Saturday Service

Mr. Frye said the last day we will be running Saturday Services will be June 27, 2015. Samuel Dininno stated his feelings on the 5% cut from the BOCC stating if Saturday Service was doing well, instead of looking at a way to cut it, we should've looked at a way to fund it. Mr. Frye commented and responded.

Tracy Tronco commented on both the 5311 and 5307 Federal funding programs.

Dominic Christofaro recommended that Commissioner Meek bring our message back to the County Commissioners to review continuing Saturday Service.

Commissioner Meek said he can place it on the next available Commission meeting Agenda that the TD Board is asking the Commission to review the decision to eliminate Saturday Service based on the fact that the need is there and reconsider the 5% to this particular department and look for cuts elsewhere.

***Motion by Samuel Dininno, seconded by Robert Telese, to ask the BOCC for reconsideration regarding discontinuing Saturday Bus Service.  
Motion carries unanimously.***

#### F8 CCT Staff at FTA Seminar Atlanta

Mr. Frye announced that we are on an extremely tight time table for our staff to qualify for the 5307 funding, giving many thanks to our Grant Administrator, Janet Huntsman for all her work. We have received word from Atlanta that all our policies are in place and have been accepted. This is no small accomplishment.

Janet Huntsman explained what the FTA requires stating when we get the 5307 money; we get a million strings and we have to attend to all of them all at the same time. Lon was generous of his praise, but Jo Ann Granger helped me a lot with some of this.

#### F9 By Laws and Grievance Procedures

Mr. Frye said we had our updated By Laws and Grievances Procedures that were reviewed by the County Attorney and would like the Board to formally adopt them so we can send them on for final adoption by our County Commission.

***Motion by Brenda Chrisman, seconded by Andrew Singer, to adopt the updated By Laws and Grievance Procedures and forward them to the County Commission for final adoption.  
Motion carries unanimously.***

## **G. OTHER BUSINESS BY BOARD MEMBERS**

Dominic Christofaro thanked the Director, Lon Frye and staff for doing a splendid job.

Robert Telese commented that when the DAV takes passengers to Gainesville VA they give them an identification card so they can be expedited through the hospital and suggested we come up with something similar to stay in the timeline of the bus. He will check into this on his next visit. A suggestion was made by Samuel Dininno to help expedite service at Gainesville VA. Robert Telese will report back after his next visit.

## **H. UPCOMING MEETINGS**

1. Annual Organizational Meeting for the purpose of electing a Vice Chairperson: August 20, 2015, 9:00a.m. – 9:30a.m., Citrus County Transit Center Conference Room  
Annual Public Meeting: August 20, 2015, 9:30am – 10:30am, Citrus County Transit Center Conference Room.  
Regular Meeting: August 20, 2015, 10:30am – approx. 12pm, Citrus County Transit Center Conference Room.
2. Regular Meeting: November 19, 2015, at 10:30a.m., Citrus Transit Center conference Room S Lecanto Hwy, Lecanto, FL. 34461

## **H. ADJOURNMENT**

Meeting adjourned at 11:45am.

NOTE: If any person decides to appeal any decision made by the Transportation Disadvantaged Coordinating Board with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450 (352) 341-6560, at least two days before the meeting. If you are hearing or speech impaired, use the TDD telephone (352) 341-6580.