

**TRANSPORTATION DISADVANTAGED COORDINATING BOARD
REGULAR MEETING MINUTES
MARCH 17, 2016, 10:30am – 11:40am
Citrus County Transit Center Conference Room
1300 S Lecanto Hwy, Lecanto, FL 34461**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

INNOVCATION BY COMMISSIONER SCOTT CARNAHAN

C. OATH OF OFFICE

The Oath of Office was administered by Becky Ear to the following:

- Scott Carnahan
- Robert Telese
- David Douglas
- George Froehlich
- Virginia West
- Jeffrey Aboumrad

D. ROLL CALL

Board Members Present:

Commissioner Scott Carnahan	Chairman
Robert Telese	Citizen Advocate System User, Vice Chairman
George Froehlich	Military Veteran
Stephen Brown	Disabled Citizen
Ginger West	Citrus County Resource Center
Nancy Blythe	Citrus County Schools
David Douglas	Citizen Advocate, System User
Jeffrey Aboumrad	Vocational Rehabilitation Services, Department of Education

Board Member(s) Absent:

Donna Moran	Local Medical Community Representative
Brenda Chrisman	CareerSource Citrus Levy Marion
Elba Lopez	FDOT
Terance Garrity	Terri's Taxi

E. OPEN TO THE PUBLIC

Commissioner Carnahan asked for public input and there was none.

F. REGULAR BUSINESS

F1 Approval of the Minutes of November 19, 2015 TD Regular Meeting

***Motion by Robert Telese, seconded by George Froehlich, to approve the minutes of the November 19, 2015 regular meeting.
Motion carries unanimously.***

F2 Quarterly Statistics / Quarterly Progress Report

Mr. Lon Frye read over the statistics pointing out that the last quarter of 2015, October, November and December, trips averaged over 7,500 and over 1,000 of those were for nutritional purposes. Mr. Frye also pointed out that the demographics of Citrus County, out of 139,360 people our TD eligible population, according to the guidelines, is 60% which is 85,000 people. There is a very significant segment of society that potentially is eligible for our service.

Mr. Frye referred to cost per trips explaining the two kinds of trips and their cost. Mr. Telese commented that the cost per para transit trip has increased about 20% over the past year. Mr. Frye stated that's a pretty accurate observation stating it's based on how many people use that service. We try to funnel people to the more economical trip.

Mr. Douglas spoke about the deviated fixed route allowing more time for the driver at stops for wheelchairs. Mr. Frye provided further clarification stating we charge passengers in wheelchairs the same price for para transit, door to door service, giving them better service, with a heads up on deviations. Board conversation ensued.

F3 TD Board Membership Updates / BOCC Approvals

Becky Ear stated these are updates on TD Board members by the BOCC, stating this is for informational purposes only and no action required.

F4 YMCA Opening

Ms. Joanna Castle passed out flyers and provided a presentation on the new YMCA. The availability of a bus stop was discussed. Ms. Castle addressed comments and questions from the Board. Commissioner Carnahan thanked Ms. Castle for her hard work and information provided in her presentation.

F5 Citrus County Transit Manuals

Becky Ear went over the timeline for eventual approval of the manuals asking that any updates be provided to her no later than May 1st in preparation for the May 19th TD Board Meeting.

F6 CCT Power Point

A PowerPoint presentation was given by Mr. Lon Frye of Citrus County Transit. Commissioner Carnahan gave applause to Transit from drivers to management.

F7 Orange Line Update and Changes

Mr. Frye spoke about the changes that will become effective April 4, 2016 regarding the Orange Line service, stating this is a step in better efficiency also enabling passenger's opportunities to get to and from the YMCA.

F8 Key Center Update

This item was cancelled.

F9 Peer Review CTC

Mr. Frye stated Transportation Disadvantaged requires us to have a review once a year. Hernando County, Steve Diaz through the MPO came up and did our review and it went very good. Also, FDOT was here Monday and Tuesday and gave us an examination and were impressed with our staff, training and maintenance programs.

F10 Toll Revenue Credits

Ms. Janet Huntsman addressed Toll Revenue Credits stating they are one of the perks we get by having access to 5307 funding. They come from FDOT and they're used as soft match for section 5307 capital. They also view the administration of section 5307 grants as an allowable expense. They can also be used for capital items such as bus signage, bus stop shelters and amenities, computer technologies such as Route Match software, and purchasing replacement buses. County FY 2017 is the first year that those are going to be available to us. We are at this point going to get some of the Toll Revenue Credits for the administration of the grants. That's going to save the county roughly \$80,000 - \$85,000 because they will pay for the administration through the 5307 capital grant and the Toll Revenue Credits make up the other 20%, so it is 100% grant funded. Next year, hopefully, we will be getting buses through this and it will save the county even more money.

Mr. Stephen Brown asked what the FY 2017 is. Ms. Huntsman said for us, the grant period starts July 1st; the county FY starts October 1st.

F11 Agenda Items for Section 5307 Grant Funding

Ms. Janet Huntsman said on March 22, 2016 we are going before the BOCC to ask them to set a Public Hearing for our 2016 – 2017 program of projects which is a broad overview of what we plan to spend our money on.

Ms. Huntsman continued explaining the Agenda Items and Public Hearing purposes and the monies involved.

G. OTHER BUSINESS BY BOARD MEMBERS

Motion by Robert Telese, seconded by David Douglas, to ask the BOCC if they would consider rescinding the 5% across the board cut so we can expand our services and possibly bring back Saturday transportation.

Motion carries unanimously.

Commissioner Carnahan said he will take it before the BOCC and see what they have to say.

OPEN TO THE PUBLIC

Commissioner Carnahan asked if there was any input from the public and there was none.

H. UPCOMING MEETINGS

Commissioner Carnahan said the next meeting will be May 19, 2016 starting at 10:30am at the Transit Center Conference room.

1. Regular Meeting: May 19, 2016, at 10:30a.m., Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL. 34461
2.
 - a. Annual Public Meeting: August 18, 2016, at 10a.m- 10:30a.m.
 - b. Regular Meeting with the Annual Organizational Meeting for the Purpose of Electing a Vice Chairperson: August 18, 2016, at 10:30a.m. – 12:00p.m., Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL. 34461
3. Regular Meeting: November 17, 2016, at 10:30a.m., Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL. 34461

I. ADJOURNMENT

Motion by Robert Telese, seconded by Ginger West, to adjourn the meeting.
Motion carries unanimously.

NOTE: If any person decides to appeal any decision made by the Transportation Disadvantaged Coordinating Board with respect to any matter considered at this public meeting or hearing, he or she will need to ensure that a verbatim record of the proceedings is made which record shall include the testimony and evidence upon which the appeal is to be based. Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, 110 N. Apopka Ave, Inverness, FL 34450 (352) 341-6560, at least two days before the meeting. If you are hearing or speech impaired, use the TDD telephone (352) 341-6580.