

**TRANSPORTATION DISADVANTAGED COORDINATING BOARD
REGULAR MEETING MINUTES**

March 15, 2018, 10:30am – 11:15am

Citrus County Transit Center Conference Room
1300 S Lecanto Hwy, Lecanto, FL 34461

A. CALL TO ORDER

The meeting was called to order by Chairman Jimmie T. Smith at 10:30am.

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. OATH OF OFFICE

The Oath of Office was administered by Janet Gramann, Recording Secretary to the following board members; Susan Kay Lucas, David Douglas, Stephen Brown, and Brenda Chrisman.

E. ROLL CALL

Board Members Present:

Commissioner Jimmie T Smith	Chairman
David Douglas	Citizen Advocate, System User, 2 nd Vice Chairman
Stephen Brown	Disabled Citizen
George Froehlich	Military Veteran
Jeffrey Aboumrad	Vocational Rehabilitation Services, Department of Education
Brenda Chrisman	Career Source Citrus, Levy, Marion
Beverly Isabelle	Elderly Citizen
Robert Telese	Citizen Advocate System User, Vice Chairman
Nancy Blythe	Citrus County Schools
Tamyika Young	ACHA
David Newell	FDOT
Sandra Woodard	Early Learning Coalition of the Nature Coast (Late)
Ginger West	Citrus County Resource Center (Late)
Susan Kay Lucas	Florida Department of Elder Affairs

Board Member(s) Absent:

Terence Garrity	Medical Transportation Services/Terri's Taxi
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F. OPEN TO THE PUBLIC

Jimmie T. Smith, Chairman asked for public input. No one from the public was present.

G. REGULAR BUSINESS

G1 Approval of the Minutes of the January 18, 2018 Special TD Meeting

Motion by Beverly Isabelle to approve the minutes of the January 18, 2018 Special TD Meeting, second by Robert Telese. Motion carries unanimously.

G2 Quarterly Statistics / Quarterly Progress Report

Mr. Frye read over the statistics and progress report.

G3 Key Center Update

Theresa Flick, Director of Program Operations, Key Training Center, presented the Board with an update; The cut away bus has been ordered. It has the capability to transport 24 ambulatory clients and 2 wheelchairs. A lot of the Key Training buses will be on the road Friday, March 23, 2018. Clients from the Inverness and Lecanto campus will be taken to the Crystal River high school for the annual field day.

G4 Updated Citrus County Transit Substance Abuse Policy

The Citrus County Transit Substance Abuse Policy was approved at the January 18, 2018 meeting. FDOT has changed the format so another vote must take place. Motion by Stephen Brown to approve the Citrus County Substance Abuse Policy, second by Robert Telese. Motion carries unanimously.

G5 Quorum Modifications

At the January 18, 2018 TD meeting The recommendation was to reduce the quorum requirements to 40% which would be 6 members to have a quorum. After board discussion a motion was made by Robert Telese for 50% which would be 7 members to have a quorum. Second by Dave Douglas. Motion carries unanimously. On March 13, 2018 the BOCC voted to appoint a 15th member to the TD board. As such, 7 members is no longer 50%. A motion by Robert Telese to have 7 members for a quorum and strike the 50% verbiage

was made and second by Sandra Woodard. Motion carries unanimously. The strike through copy will be sent to all TD Board members for their review and approval. This will be done through e-mail. It will then be sent to the County Attorney for review then to the BOCC for their approval.

G6 RouteMatch Implementation

We have a new software program that we are mandated to have to collect data for the National Transit Database. We've implemented a software system that collects data on the deviated fixed route buses that counts the miles, number of passengers, frequency and stops. It enables the drivers less time at stops doing paperwork. The next stage will be a tap card to take us to a cashless system. It will allow us to record the passenger demographics. Lon encouraged the new board members to ride the bus system, stop in the office, make suggestions, we would love to have ideas how to better serve the group you advocate for. Sandra Woodard also serves on the Sumter County board and highly recommends riding on the bus. The driver and passenger have a very strong relationship, they have a strong support system. Mr. Frye let the board know the department has been doing outreaches out in the community.

G7 By-Laws and Grievance Procedures

Motion by Beverly Isabelle to approve the By –Laws and Grievance Procedures as amended., second by Robert Telese. Motion carries unanimously.

H. OTHER BUSINESS BY BOARD MEMBERS

Robert Telese asked if there was any update on trips for Veterans to Ocala or The Villages. Mr. Frye will set up a meeting with the local DAV's as well as the County Veteran Service Officer, and the VA in Lecanto and report back to the board at the May meeting. Robert Telese also asked if there was any plans to extend hours during the week and on Saturdays. Mr. Frye stated, not at this time. Mr. Frye also urged the board members to look at the Transit web-site and make suggestions. Mr. Frye also let the board know that after July 1, 2018 the Hernando/Citrus MPO will be taking over the administrative duties of the Transportation Disadvantaged Coordinating Board.

I. OPEN TO THE PUBLIC

Jimmie T. Smith, Chairman asked for public input. No one from the public was present.

J. UPCOMING MEETINGS

1. Regular Meeting: May 17, 2018, at 10:30am, Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL 34461
2. a. Annual Public Meeting: August 16, 2018, at 10a.m. - 10:30a.m.
b. Regular Meeting with the Annual Organizational Meeting for the Purpose of Electing a Vice Chairperson: August 16, 2018, at 10:30a.m. – 12:00p.m., Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL. 34461
3. Regular Meeting: November 15, 2018, at 10:30am, Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL 34461

K. ADJOURNMENT

Robert Telese made a motion to adjourn the meeting, second by David Douglas. The meeting was adjourned at approximately 11:15 am.

Any person who decides to appeal any decision of the Transportation Disadvantage Coordinating Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.