

**TRANSPORTATION DISADVANTAGED COORDINATING BOARD  
SPECIAL MEETING MINUTES**

**January 18, 2018, 10:30am – 11:32am**  
Citrus County Transit Center Conference Room  
1300 S Lecanto Hwy, Lecanto, FL 34461

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**A. CALL TO ORDER**

The meeting was called to order by Chairman Jimmie T. Smith at 10:30am.

**B. PLEDGE OF ALLEGIANCE**

**C. INVOCATION**

**D. ROLL CALL**

**Board Members Present:**

Commissioner Jimmie T Smith	Chairman
David Douglas	Citizen Advocate, System User, 2 <sup>nd</sup> Vice Chairman
Terence Garrity	Medical Transportation Services / Terri's Taxi
Stephen Brown	Disabled Citizen
George Froehlich	Military Veteran
Jeffrey Aboumrad	Vocational Rehabilitation Services, Department of Education
Brenda Chrisman	Career Source Citrus, Levy, Marion
Beverly Isabelle	Elderly Citizen
Robert Telese	Citizen Advocate System User, Vice Chairman
Nancy Blythe	Citrus County Schools
Tamyika Young	ACHA
David Newell	FDOT

**Board Member(s) Absent:**

Ginger West	Citrus County Resource Center
Sandra Woodard	Early Learning Coalition of the Nature Coast

## **E. OPEN TO THE PUBLIC**

Jimmie T. Smith, Chairman asked for public input. No one from the public was present.

## **F. REGULAR BUSINESS**

### **F1 a. Approval of the Minutes of the August 17, 2017 Annual Public Meeting**

*Motion by Robert Telese to approve the minutes of the August 17, 2017 Annual Public Meeting, second by Beverly Isabelle. Motion carries unanimously.*

### **b. Approval of the Minutes of the August 17, 2017 Regular Meeting**

*Motion by Robert Telese to approve the minutes of the August 17, 2017 Regular Meeting, second by Beverly Isabelle. Motion carries unanimously.*

### **F2 Quarterly Statistics / Quarterly Progress Report**

*Mr. Frye read over the statistics and progress report.*

### **F3 Annual Operating Report 7/1/16-6/30/17**

*Motion by Brenda Chrisman to accept the Annual Operations Report for July 1, 2016 – June 30, 2017, second by Beverly Isabelle. Motion carries unanimously.*

### **F4 2018 TD Board Meeting Calendar**

*Motion by Dave Douglas to accept the 2018 TD Board Meeting Calendar, second by Robert Telese. Motion carries unanimously,*

### **F5 Key Center Update**

*Theresa Flick, Director of Program Operations, Key Training Center, presented the Board with an update; A 5310 preliminary application has been submitted for this year, two vans have been requested. A cut away van was requested for last year. The Pine Ridge Homeowners Association has invited The Key Training Center to their next meeting. The Key has been met with resistance from the Pine Ridge Community on the new home they are building in that community. The home will have six Key clients living there.*

### **F6 Key Training Center Monitoring Letter**

*Dave Newell from FDOT is working with the Key Training Center to keep them in compliance so they are eligible for future grants.*

## **F7 Citrus County Substance Abuse Policy**

*Mr. Frye gave a brief summary of the policy. Citrus County has a zero tolerance in regards to drugs and alcohol. Testing is done at pre-employment, random, responsible suspicion, and post-accident. Random testing is about 4 people per quarter.*

*Motion by Brenda Chrisman to accept the Citrus County Substance Abuse Policy, second by Beverly Isabelle. Motion carries unanimously.*

## **F8 Expand TD Eligibility**

- a. Non-traditional students “Children at Risk”**
- b. Single income households**

*a. Motion made by Brenda Chrisman to accept and approve applications from Non-traditional students, second by Beverly Isabelle. Motion carries unanimously.*

*b. Motion made by Robert Telese to accept and approve single income households that meet the income requirements, second by Terance Garrity. Nay by Beverly Isabelle. Motion passes.*

## **F9 TD Membership Expirations**

*All the applications have been received for new appointments or reappointments. An agenda item will be prepared to go in front of the BOCC for member recommendations. At the next Transportation meeting member will be sworn in at the March 15, 2018 meeting.*

## **F10 Quorum Modifications**

*The recommendation was to reduce the quorum requirements to 40% which would be 6 members to have a quorum. After board discussion a motion was made by Robert Telese for 50% which would be 7 members to have a quorum. Second by Dave Douglas. Motion carries unanimously.*

## **G. OTHER BUSINESS BY BOARD MEMBERS**

There was none.

## **H. OPEN TO THE PUBLIC**

Jimmie T. Smith, Chairman asked for public input. No one from the public was present.

## **I. UPCOMING MEETINGS**

1. Regular Meeting: May 17, 2018, at 10:30am, Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL 34461
2. a. Annual Public Meeting: August 16, 2018, at 10a.m. - 10:30a.m.  
b. Regular Meeting with the Annual Organizational Meeting for the Purpose of Electing a Vice Chairperson: August 16, 2018, at 10:30a.m. – 12:00p.m., Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL. 34461
3. Regular Meeting: November 15, 2018, at 10:30am, Citrus Transit Center Conference Room, 1300 S Lecanto Hwy, Lecanto, FL 34461

## **J. ADJOURNMENT**

*Robert Telese made a motion to adjourn the meeting, second by David Douglas. The meeting was adjourned at approximately 11:22 am.*

Any person who decides to appeal any decision of the Transportation Disadvantage Coordinating Board with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.